

Dakota County Technical College Authorization for Payment



Dakota County Technical College
Attn: Tuition Office
1300 145th Street East
Rosemount, MN 55068
Phone (651) 423-8246 Fax (651) 423-8780

1. Student Information

Student Name: _____ Student's ID Number: _____
DCTC ID Number or Social Security Number

2. Funding Organization/Agency Information

Organization: _____

Contact Name: _____

Billing Address: _____

Phone Number: _____ e-mail: _____

Sales Tax Exemption #: _____ (If Applicable)

Authorized Signature: _____ Date: _____

3. Funding Information

Term covered by funding: _____

Funding expiration date: _____

Should student grants be applied BEFORE your agency funding? YES or NO

Authorizing 100% of charges? YES or NO

IF "NO" please specify dollar amount(s) below:

Tuition and Fees \$ _____

Books \$ _____

Supplies \$ _____

Other (Please specify)\$ _____

4. Student Release

I, the undersigned, hereby authorize Dakota County Technical College to disclose any necessary educational data/information related to receiving funding from the above agency/organization. I understand that the records information released to receiving funding may contain data that is classified as private under the Minnesota Data Practices Act, Chapter 13 and /or the Federal Family Education Rights and Privacy Act. I understand by signing this form that I am authorizing Dakota County Technical College to release or receive information that would otherwise be private and not accessible to them. I understand that without my consent, such information could not be released. This consent expires upon completion of Agency Funding, or after one year, whichever comes first. I am giving this consent freely and voluntarily, and I understand the consequences of giving my consent.

Student Signature: _____ Date: _____

Data Privacy Notice: Dakota County Technical College is asking you to provide information that includes private and/or confidential information under state and federal law. The college is asking this information in order to process your third party funding. You are not legally required to provide the information the college is requesting; however, the college will not be able to process your funding. With some exceptions, unless you consent to further release of private information, access to this information will be limited to business office officials. Under certain circumstances, federal and state laws authorize release of private information without your consent:

- To federal, state and local officials for purposes of program compliance, audit or evaluation;
- If the information is sought with a subpoena, court order, or otherwise permitted by other state or federal law, and
- To an organization engaged in educational research or accrediting agency.

Dakota County Technical College abides by the provisions of Title IX and other federal and state laws forbidding discrimination on the basis of sex, race, color national origin or disability and all other state and federal laws regarding equal opportunity.