Part 1. Policy Statement. Dakota County Technical College (DCTC) is committed to ensuring its programs, services and activities are accessible to individuals with disabilities, through its compliance with state and federal laws. The college recognizes that individuals with disabilities may need accommodations to have equally effective opportunities to participate in or benefit from the college’s programs, services and activities.

Part 2. Definitions

Subpart A. An individual with a disability:
1. Any person who has a physical or mental impairment which materially limits one or more of the person’s major life activities.
2. Any person who has a record of such impairment which means that a person has a history of or has been classified as having a mental or physical impairment that materially limits one or more major life activities.

Subpart B. Qualified individual With A Disability: An individual who, with or without reasonable modifications to rules, policies, or practices, the removal of architectural, communication, or transportation barriers, or the provision of auxiliary aids and services, meets the essential eligibility requirements for receipt of services or participation in a system office, college, or university program or activity. Essential eligibility requirements include, but are not limited to, academic and technical standards requisite to admission or participation in an education program or activity.

Subpart C. Devices and services: Program devices and services may include wheelchairs; individually prescribed devices, such as prescription eyeglasses or hearing aids; readers for personal use or study; or services of a personal nature including assistance in eating, toileting, or dressing.

Part 3. General Access Policy
DCTC will provide access to programs, services and activities to qualified individuals with known disabilities as required by law. An individual requesting an accommodation may be required to provide documentation of eligibility for the accommodation.

Part 4. Reasonable Accommodations to Ensure Access to Programs, Services and Activities
DCTC will make reasonable accommodations to ensure access to programs, services, and activities as required by law. Access means that a qualified individual with a disability will not be excluded from participation in or be denied the benefits of the services, programs, or activities, nor will the individual be subjected to discrimination. Reasonable accommodations may include modifications to rules, policies, or practices; the removal of architectural, communication, or transportation barriers; provision of auxiliary aids or the provision of equally effective programs, services, or activities.

In accordance with the Americans with Disabilities Act, accommodations will not be provided for 1) personal devices or services even though the individual may be a qualified individual with a disability, or 2) that result in a fundamental alteration in the nature of a service, program, or activity or in undue financial or administrative burdens.
Part 5. Offered and/or Sponsored Services or Activities for Qualified Students with Disabilities

DCTC will provide access to services and/or activities that are operated or sponsored by the College or that receive significant assistance from the College. Such access shall be provided in a reasonable manner as required by law. At a minimum, the following will be offered to qualified students with disabilities:

1. Support, short-term counseling, and information services that may include support groups, short-term individual counseling, career counseling and assessment, and referral services.
2. Academic assistance services that may include assistive devices, early registration services, early syllabus availability, course selection, and program advising, course work assistance, testing assistance and modification, and tutoring.
3. Coordination services that may include personnel acting on the student’s behalf and serving as the primary contact and coordinator for students needing services, assistance in working individually with faculty and administrators, intervention procedures, and grievance procedures.

Reference: MnSCU Board Policy 1B.4
DCTC Procedure 1B.4.1 – Students With Disabilities
DCTC Procedure 1B.0.1 – Reasonable Accommodations in Employment

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