ACCOUNTING

Delivery: Daytime and Online Classes
Start: Fall or Spring Semester, Full- or Part-Time
Location: Rosemount Campus

Outcomes

Accountant A.A.S. Degree . . . . . .60 cr.
Accountant Diploma . . . . . .60 cr.
Accounting Clerk Diploma . . . . . 32 cr.
Small Business Accounting Certificate. . . . . 16 cr.

Major Description

Accounting students are trained to analyze, interpret and record financial information regarding the operations and financial condition of businesses and organizations. Working with spreadsheet and accounting sofware, they acquire the skills necessary to prepare financial statements, tax returns, and government forms. Students also learn federal and state tax and payroll laws. Accountants need to be life-long learners with the ability to work with all aspects of business.

Work Environment

Many companies require the ongoing expertise of an in-house accountant. As an accountant, you may find yourself working for a manufacturing firm, a hospital, a bank, an insurance company, or a private corporation. In addition, CPA firms, government agencies and not-for-profit organizations also hire accountants.

Potential Job Titles

- Accountant
- Financial Analyst
- Financial Advisor
- Payroll Accountant
- Tax Accountant
- Accounting Clerk
- Receivables/Payables Clerk
- Cost Accountant

Salary Data

Entry Level

- Average Wage: $19/hour
- Top Earners: $26/hour

Senior Level

- Average Wage: $35/hour
- Top Earners: $45/hour

ACCOUNTANT – A.A.S. DEGREE

This is a sample course sequence.
Please contact your program advisor regarding your academic plans.

First Year – First Semester

ACCT1000	Principles of Accounting I	4
ACCT1100	Business Law & Ethics	3
ACCT1106	Accounting Mathematics	3
	General Education (MnTC Goal 3 or 4)	3
	Total Credits	**13**

First Year – Second Semester

ACCT1003	Principles of Accounting II	4
ACCT1206	Payroll Accounting	2
ACCT1306	Spreadsheets	3
ACCT1406	Income Tax	4
SPEE1020	Interpersonal Communication	3
	Total Credits	**16**

Second Year – First Semester

ACCT2000	Intermediate Accounting I	4
ACCT2100	Cost Accounting I	4
ACCT2200	Accounting Computer Apps	3
ENGL1150	Composition I	3
	General Education Elective*	3
	Total Credits	**17**

Second Year – Second Semester

ACCT2003	Intermediate Accounting II	4
ACCT2103	Cost Accounting II	4
ACCT2206	Fund Non-Profit Accounting	3
	General Education Elective*	3
	Total Credits	**14**
	TOTAL PROGRAM REQUIREMENTS	**60**

** Select General Education electives from any MnTC goal area.*

ACCOUNTANT – DIPLOMA

This is a sample course sequence.
Please contact your program advisor regarding your academic plans.

First Year – First Semester

ACCT1000	Principles of Accounting I	4
ACCT1100	Business Law & Ethics	3
ACCT1106	Accounting Mathematics	3
ADTC1018	Basic Computer Applications	3
	Technical Elective*	3
	Total Credits	**16**

First Year – Second Semester

ACCT1003	Principles of Accounting II	4
ACCT1206	Payroll Accounting	2
ACCT1306	Spreadsheets	3
ACCT1406	Income Tax	4
SPEE1020	Interpersonal Communication	3
	Total Credits	**16**

Second Year – First Semester

ACCT2000	Intermediate Accounting I	4
ACCT2100	Cost Accounting I	4
ACCT2200	Accounting Computer Apps	3
ENGL1150	Composition I	3
	Total Credits	**14**

Second Year – Second Semester

ACCT2003	Intermediate Accounting II	4
ACCT2103	Cost Accounting II	4
ACCT2206	Fund Non-Profit Accounting	3
	General Education (MnTC Goal 3 or 4)	3
	Total Credits	**14**
	TOTAL PROGRAM REQUIREMENTS	**60**

** Select Technical electives from the following subject areas: ACCT, ISTC or ADTC.*

*** Select General Education electives from any MnTC goal area.*

ACCOUNTING CLERK – DIPLOMA

This is a sample course sequence.
Please contact your program advisor regarding your academic plans.

First Year – First Semester

ACCT1000	Principles of Accounting I	4
ACCT1100	Business Law & Ethics	3
ACCT1106	Accounting Mathematics	3
ADTC1018	Basic Computer Applications	3
	Technical Elective*	3
	Total Credits	**16**

First Year – Second Semester

ACCT1003	Principles of Accounting II	4
ACCT1206	Payroll Accounting	2
ACCT1306	Spreadsheets	3
ACCT1406	Income Tax	4
ENGL1150	Composition I	3
	Total Credits	**16**
	TOTAL PROGRAM REQUIREMENTS	**32**

** Select Technical electives from the following subject areas: ACCT, ISTC or ADTC.*

SMALL BUSINESS ACCOUNTANT

This is a sample course sequence.
Please contact your program advisor regarding your academic plans.

First Year – First Semester

ACCT1000	Principles of Accounting I	4
ACCT1206	Payroll Accounting	2
ACCT1306	Spreadsheets	3
ACCT2200	Accounting Computer Apps	3
	Technical Electives*	4
	Total Credits	**16**
	TOTAL PROGRAM REQUIREMENTS	**16**

** Select Technical electives from ACCT1003 or ACCT1406*

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