

BUSINESS ADMINISTRATION

Delivery: Daytime, Evening and Online Classes
Start: Fall, Spring or Summer Session, Full- or Part-Time

Outcome

Business Administration A.S. Degree60 cr.

Major Description

This program provides essential knowledge, skills and abilities that can be applied to the ever changing and highly competitive world of business. In this multidisciplinary degree, students understand business from management, financial and marketing perspectives. Graduates can transfer to select four-year institutions to earn more advanced degrees.

Work Environment

Business professionals generally work in clean, comfortable, well-lit office spaces. Travel or relocation can be part of the job. However, improved technology continues to increase telecommuting from home offices, which along with teleconferencing, has reduced travel requirements.

Potential Job Titles

Business position titles will vary dramatically depending on the area of technical emphasis and the completion of a four-year degree.

- Small Business Management
- Office Manager
- Non-profit Director
- Front Line Supervisor
- Project Manager

Salary Data

Office Manager

- Average Wage: \$39.76/hour
- Top Earners: \$48.61/hour

Operations Manager

- Average Wage: \$47.35/hour
- Top Earners: \$69.67/hour

BUSINESS ADMINISTRATION – A.S. DEGREE

This degree is primarily designed for students wishing to transfer to a four-year institution to obtain an advanced degree.

ACCT1010	Principles of Financial Accounting I	4
ACCT1013	Principles of Financial Accounting II	4
BUSN1000	Foundations of Management	3
BUSN1110	Business Law & Ethics	3
BUSN1210	Project Management	3
BUSN1220	Effective Business Communication	3
BUSN1510	Fundamentals of Business	3
BUSN2010	Graduation Project (or BUSN2970 Internship)	1
MKTC1000	Principles of Marketing	3
	Technical Electives (from BUSN)	3
Total Credits		30

General Education

ENGL1150	Composition I	3
SPEE1020	Interpersonal Communication	3
	General Education Elective (Goal 4)	4
	General Education Elective (Goal 3)	3
	General Education Electives (Any MnTC area)	17
Total Credits		30

TOTAL PROGRAM REQUIREMENTS 60



DAKOTA COUNTY
TECHNICAL COLLEGE

2017-2018 CATALOG

Real Education. Real Results.