

# DCTCJOBS.COM

Career Services can help put you in contact with potential hires more quickly and efficiently than before! DCTCJOBS.COM is our online job posting, résumé database and recruiting system.

## **DCTCJOBS.COM Allows Employers to:**

- Post job/internship openings online
- Receive applications online
- Search résumé books for potential candidates
- Request on-campus recruitment or interviewing

## **How to Register**

1. Log on to DCTCJOBS.COM
2. Click on “Employers”
3. Click on “Register”
4. Enter your company’s information and your contact information and click “Submit”
5. E-mail confirmation with your username and password will be sent within 24 hours
6. Begin using DCTCJOBS.COM

## **Alternative Registration Process**

Career Services will enter job postings for employers into the DCTCJOBS.COM system. Simply send a job description to [careers@dctc.edu](mailto:careers@dctc.edu).

**Please Contact Career Services at 651-423-8450 With Any Questions**

**DCTCJOBS.COM is a FREE service to students and employers!**



**[make it happen]**