

Post-secondary Enrollment Option (PSEO)

APPLICATION FOR ADMISSION

Earn a marketable degree by the time you graduate from high school. More information at WWW.DCTC.EDU/PSEO.



DAKOTA COUNTY
TECHNICAL COLLEGE









DCTC.EDU • 1300 145TH ST. E, ROSEMOUNT, MN 55068
ADMISSIONS@DCTC.EDU • 651-423-8000 • FAX: 651-423-8779

Revised: 02/18

PSEO ADMISSIONS CHECKLIST

APPLICATION DEADLINE:
June 1 for Fall Semester
December 1 for Spring Semester

Admission to our academic programs operates on a first come, first served basis. Applicants must complete the following to be eligible for admission. Per state statute, PSEO students may not take the place of a traditional student. Placement in high demand programs is not guaranteed. PSEO students will only be placed on the wait list after the Open Enrollment date for the semester has passed.

-  **1 Meet with a High School Guidance Counselor.** Determine if PSEO is the right choice for you.
-  **2 Submit the PSEO application for admission to Dakota County Technical College Admissions.**
-  **3 Submit high school transcript & Notice of Registration,** signed by student, parents, and a high school guidance counselor, to Dakota County Technical College.
-  **4 Take the Accuplacer test.** Your application is not complete until the Accuplacer has been completed. Dakota County Technical College requires Reading Comprehension, Sentence Skills and Math Skills for testing components. Testing is available Monday-Friday on a walk in basis. Call 651-423-8000 for more information and specifics about walk in hours.
Meet admissions qualifications.
10th graders: attending a MN public high school **AND** have passed the 8th Grade Reading Minnesota Comprehensive Assessment (MCA) with a "Meets the Standard" indicator
-  **5 11th graders:** rank in the upper third of class **OR** have a composite score of 24 or higher on the ACT **OR** have a score of 78 or higher on the Accuplacer Reading Comprehension **OR** have received a 10th grade MCA Reading score of 1047 or higher
12th graders: rank in the upper half of class **OR** have a composite score of 21 or higher on the ACT **OR** have a score of 78 or higher on the Accuplacer Reading Comprehension **OR** have received a 10th grade MCA Reading score of 1047 or higher
-  **6 Submit immunization records.** Only home schooled applicants need to provide an immunization form.
-  **7 Be on the look out for an acceptance letter in the mail.**
-  **8 Attend mandatory PSEO Orientation.**
Fall Semester: 1st Thursday of the first full week of June
Spring Semester: 1st Thursday of the first full week of December

The Post-Secondary Enrollment Options (PSEO) program was established as a means to "promote rigorous educational pursuits and provide wider variety of options for students." (Minnesota Statute 124D.09) Dakota County Technical College provides opportunities for students to participate in the PSEO program and has established specific criteria/requirements for enrollment into the program.

Note: You are not legally required to provide the information the college is requesting on the application; however the college may not be able to effectively process your application if you do not provide sufficient information. With some exceptions, unless you consent to further release of private information, access to this information will be limited to school officials, including faculty who have legitimate educational interests in the information. Under certain circumstances, federal and state laws authorize release of private information without your consent:

- to other schools in which you seek or intend to enroll, if you are first notified of the release;
- to federal, state, or local officials for purposes of program compliance, audit, or evaluation;
- as appropriate in connection with your application for, or receipt of, financial aid;
- to your parents, if your parents claim you as a dependent student for tax purposes;
- if the information is sought with a subpoena, court order, or otherwise permitted by other state or federal law, and
- to an institution engaged in educational research of an accrediting agency.

PSEO APPLICATION FOR ADMISSION



DAKOTA COUNTY
TECHNICAL COLLEGE

Today's Date: _____ / _____ / _____

PLEASE TYPE OR PRINT IN BLACK OR BLUE INK.

PERSONAL INFORMATION

Full Name (first, middle, last)

Name used in high school records or in other educational records and transcripts (if different from above)

Social Security Number

Many colleges/universities use social security numbers for student identification purposes on student records. Providing your Social Security number is voluntary. If you do not provide this number, your application will still be processed. This data is requested for purposes of administration, program evaluation and consumer and alumni data. Your number also may be used to create summary information about Minnesota State programs through data matches with other state agencies.

Current Mailing Address

City

State

ZIP

County

Home Telephone

()

Cell Phone

()

Email Address

Are you a resident of Minnesota?

Yes No

If yes, how long?

Years ____ Months ____

If not, what state are you a resident of?

Are you a U.S. Citizen? Yes No

If you answered no, do you have status as Resident alien Refugee/asylee Temporary protected status None of these

ADMISSIONS INFORMATION

Major or Program of Interest (leave blank if taking only General Education courses)

Educational intent at Dakota County Technical College

- Earn a certificate Earn an associates degree Take courses
 Earn a diploma Earn an associates degree and transfer Take courses and transfer to a university

Semester and year you intend to start

Fall Spring Year _____

I plan to attend

Full-time (12 credits or more) Part-time (fewer than 12 credits)

Grade you will be in your first semester of PSEO 10th 11th 12th

EDUCATION INFORMATION

High school graduation date: Month _____ Year _____

High school attending

Institution Type

Public Private Homeschool Online

Name

City

State

List all colleges/universities attended (attach additional sheets of paper if needed)

Name

City

State

Month/Year

Name

City

State

Month/Year

DEMOGRAPHIC INFORMATION

Providing the following information is voluntary and will assist Minnesota State in evaluating student recruitment and retention policies; it will not be used as a basis for admission.

Gender Male Female **Are you Hispanic or Latino?** Yes No

Race and ethnic background (select all that apply)

American Indian or Alaska Native Black or African American White
 Asian Native Hawaiian or Other Pacific Islander

What is the highest level of education for your parent(s)/guardian(s)?

Parent/Guardian #1

No high school diploma High school diploma Some college
 Two-year college degree Bachelor's degree or higher Unknown

Parent/Guardian #2

No high school diploma High school diploma Some college
 Two-year college degree Bachelor's degree or higher Unknown

SIGNATURE

All of the information indicated is true and complete to the best of my knowledge.

Applicant's Signature

Date

Parent/Guardian Signature (if applicant is under 18 years of age)

Date

SUBMIT YOUR APPLICATION

Please submit your completed application to:

Dakota County Technical College
Office of Admissions
1300 145th St. E.
Rosemount, MN 55068

The Office of Admissions will contact you shortly after receipt of your application to ensure that all of your questions have been answered.

Family Educational Rights and Privacy Act (FERPA)

Disclosure of Information from Education Records to Parents of Students Attending Postsecondary Institutions

At the K-12 school level, FERPA provides parents with the right to inspect and review their children's education records, the right to seek to amend information in the records they believe to be inaccurate, misleading, or an invasion of privacy, and the right to consent to the disclosure of personally identifiable information from their children's education records. When a student turns 18 years old or enters a postsecondary institution at any age, these rights under FERPA transfer from the student's parents to the student. Under FERPA, a student to whom the rights have transferred is known as an "eligible student." Although the law does say that the parents' rights afforded by FERPA transfer to the "eligible student," FERPA clearly provides ways in which an institution can share education records on the student with his or her parents.

While concerns have been expressed about the limitations on the release of information, there are exceptions to FERPA's general rule that educational agencies and institutions subject to FERPA may not have a policy or practice of disclosing "education records" without the written consent of the parent (at the K-12 level) or the "eligible student."

DCTC abides by the provisions of Title IX, federal legislation forbidding discrimination on the basis of sex, race, color, national origin or handicap and all other state and federal laws regarding equal opportunity. This document is available in alternative formats to individuals with disabilities by calling 651-423-8000 or TTY: 651-423-8621.

DCTC IS A MEMBER OF MINNESOTA STATE AND AN AFFIRMATIVE ACTION, EQUAL OPPORTUNITY EDUCATOR AND EMPLOYER.

PSEO ADMISSIONS CONTRACT



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The purpose of the contract is to create an understanding by both students and parents of the expectations Dakota County Technical College has of all PSEO students. Students and Parents both, must read and initial all requirements below. Any questions or concerns about the requirements may be addressed to the PSEO advisor.

Students and Parents, please read and initial each item below indicating you understand.

- _____ PSEO students are encouraged but not required to meet with the PSEO Advisor at Dakota County Technical College. Ultimately students are responsible for their education, course selection, and degree completion. It is highly encouraged that students meet frequently with the PSEO Advisor and ask questions as soon as they arise. Contact Student Services at 651-423-8000.
- _____ PSEO students will be enrolled on a space-available basis and if they meet the required course pre-requisites.
- _____ Not all programs are available to PSEO students.
- _____ PSEO students are expected to meet DCTC's Satisfactory Academic Progress measures of a 2.0 G.P.A. and complete 67% of classes they enroll in. Students who do not meet these requirements may not be allowed to continue in the program.
- _____ PSEO students cannot take developmental education courses (typically those numbered below 1000).
- _____ Students with disabilities are responsible for their own education and need to reach out to Disability Services well in advance of the start of the semester if they wish to have accommodations. Contact Disability Support Services at 651-423-8469.
- _____ Students who attend full time classes at high school are not able to take college courses.
- _____ 10th Grade PSEO students can only take ONE career or technical education course during their first semester. If the student receives a grade of C or better in the course, the student shall be allowed to take additional career or technical education courses in subsequent terms.
- _____ 11th and 12th grade PSEO students can be part- or full-time students at DCTC depending upon their high school schedule.
- _____ PSEO Students must attend PSEO Orientation prior to their first registration. Orientation is held the first Thursday of the first full week of June and December.
- _____ Dakota County Technical College is not able to determine what students need for high school graduation. Students are responsible for choosing classes that will fulfill their high school requirements.
- _____ PSEO students are not charged for tuition, books or lab fees, but they are required to pay for non-consumable tools, equipment, materials, and software.
- _____ All textbooks and supplies must be returned at the end of the semester or students will have to pay the cost of the books and supplies.
- _____ Upon submission of application FERPA regulations will apply to student and Dakota County Technical College will need an Authorization for Release of Data on file to be able to discuss student's account with any person (Parents included) other than the student.

Applicant's Signature

Date

Parent/Guardian Signature (if applicant is under 18 years of age)

Date