REQUEST FOR ALTERNATE GRADING

Check only one:

☐  P/NC Grading Option

Students may elect to take a course on a P/NC (Pass/No Credit) grading basis. Because of the nature and intent of some programs, there are specific courses that should not be taken on the P/NC system. It is important to consult your advisor before deciding on this grading option.

☐  AU Grading Option

Students may request to audit a course offered for college credit. A student who wishes to audit a course must register for the course and pay full tuition and fees. A student will not receive credit for auditing a course except by re-enrollment and successful completion of the course in a subsequent semester.

Circle the semester in which you are requesting the above indicated grading option:

Fall  Spring  Summer  Year: _________

Student Name: _______________________________________________________________

(Last)  (First)  (Middle Initial)

Student ID #: ______________________________

Course Title: ________________________________________________________________

Dept./No./Section: ___________________________

This form must be submitted to the Student Services Office within the first ten days of the semester. Alternate grade requests for courses in session beyond the first ten days of the semester will not be accepted.

Student: __________________________________________  Date: ____________________

(Signature)

Instructor: _________________________________________ Date: ____________________

(Signature)

White: Student  Yellow: SDS Office  Pink: Instructor

Rev./hh/2/00