Faculty Resource Bulletin

Faculty,

The Faculty Resource Bulletin is one of many steps we're taking to improve communication about local and statewide faculty professional development information and opportunities. Please visit https://www.dctc.edu/online-dctc/faculty-resources for more information as well as past Bulletins.

Highlights of this week's Bulletin include:

- Semester Start Resources and Tools
- Zoom Web Conferencing
- Campus Compact Communities of Practice
- Career and Technical Education (CTE) Summit
- Open Educational Resources
- New System ASA Events Calendar

Semester Start Resources and Tools

Setting Course Start and End Dates
Did you know you can set the start and end dates in D2L Brightspace course shells? You can – and it's easy! Just follow instructions on the Faculty Resources site: https://www.dctc.edu/DCTC/assets/File/pdf/faculty-resources/Changing-Start-and-End-Dates.pdf.

Course Navigation: Adding and Removing Tools
As you prepare for fall semester, you might consider adjusting the navigation in your online courses by adding or removing tools from the course "navbar". See the illustrated guide on the Faculty Resources site:
https://www.dctc.edu/DCTC/assets/File/pdf/faculty-resources/turning-on-off-tools.pdf.

Getting Started with D2L Brightspace
We developed a Getting Started with D2L Brightspace document for students new to online learning. As you prepare for fall semester, please feel free to distribute this to your students via email or post in your online courses. Student Services staff will also be distributing this guide.

D2L Accessibility Checker
Are you wondering whether your online course is accessible to all students? D2L has a tool you can use to check your content for any accessibility limitations. Watch this four-minute introduction to this tool and see just how easy it is to run this test.

New Brightspace Orientation for Students
Another resource you may want to share with your students in advance of the semester is the new Brightspace Orientation for Students course. The course is accessible from our New to Online Courses page, and provides an overview of our online learning environment along with a few general tips on how to be successful in online courses.

Combining Sections
As a reminder: if you would like multiple sections of a course combined into a single section, please create a JIRA ticket as soon as possible to allow for this work to be completed prior to the start of the semester.

Feel like you need a checklist? We've included the most common online course prep tasks in a pre-semester checklist (attached), complete with links to tutorials and further resources.

Zoom Web Conferencing

Minnesota State began transitioning its web conferencing vendor from Adobe Connect to Zoom earlier this month. While Adobe Connect will remain available until May 15, 2020, I invite you all to start using Zoom now or in the near future. You (and all Minnesota State faculty, staff, and students) can access the Zoom web conferencing tool by navigating to https://minnstate.zoom.us and choosing **Sign In** using your StarID.

Zoom provides the same features you'll find with other major video and web conferencing services and more, such as:

> **Meeting Rooms** with a 300 person meeting room capacity
> **Microphone and Telephone Audio**
> **Video**
> **Meeting Recordings**
> **Screen Sharing** and **Whiteboards**
> **Breakout Rooms**
> **Room Systems / ITV Integration**
> **Mobile Device Support**
> **Calendar Integration**

For further details on this tool, see Academic Technology under Faculty Resources. You can arrange a one-on-one Zoom tutorial from this page, as well as contact Zoom support staff. We will begin campus trainings on this tool in August. Watch your email for further details!

Campus Compact Communities of Practice

Online
Dates arranged
September 13 registration deadline

If you are planning to incorporate community-based learning into your courses, consider this opportunity to engage with colleagues. Members of Campus Compact communities of practice share a domain of interest, engage in joint activities, and have an ongoing, sustained interaction over time contributing to their shared practice. Communities of practice can serve varied functions, including solving problems, sharing information, providing experience, utilizing shared assets, coordinating and strategizing, building a case for action, documenting projects, mapping knowledge, gaining confidence, and more. (Etienne and Beverly Wenger-Trayner, 2015)

Ilinois, Iowa, Minnesota, and Wisconsin Campus Compacts (CC), in partnership with the University of Minnesota's Office for Public Engagement (OPE) are offering a set of Communities of Practice (CoPs) in 2019–20 to enhance individuals' capacity to do community engagement work in higher education; identify resources, research findings, program models, insights, etc., benefit a broader network; and build the field's knowledge about CoPs as a model for professional development.

More information: https://mncampuscompact.org/what-we-do/initiatives/communities-of-practice/#1498748218548-08637572-b2f4

Apply (**9/13 deadline**):
https://docs.google.com/forms/d/e/1FAIpQLScNxUBcyIr20RN4uDc_TxgCDT1YU2E4H1vm78pik6Ez9sdZIQ/viewform

Career and Technical Education (CTE) Summit

CTE Works! Summit is the premier conference connecting the career and technical education community in the Upper Midwest. Summit participants and presenters alike come from high school, colleges and universities, workforce, local business and industry partners, and our local communities to share best practices for helping every student meet community and workforce needs. This fall is the 10th annual state conference.

The 2019 Summit is sponsored by Minnesota State, the Minnesota Department of Education, the *Minnesota* Association for Career and Technical Administrators (MACTA), and the Minnesota Association for Career and Technical Education *(MnACTE).* The Summit schedule includes 44 concurrent sessions, six in-depth post-conference workshops, networking opportunities, and a Wednesday keynote brunch.

The CTE Works! Summit is Tuesday and Wednesday November 5-6, 2019 at the Minneapolis Marriott Northwest in Brooklyn Park, Minnesota. Educators and workforce professionals can register for the conference here: https://www.cteworksminnesota.org/registration.

Open Educational Resources

OER Learning Circles - Applications for Fall 2019 are available now, and are **due September 9**. Click here to find the applications. Note: login using your StarID@minnstate.edu credentials.

Opendora, developed by PALS, is a digital archive for open educational resource materials, allowing Minnesota State faculty and librarians to load, access, and share licensed OER. Explore Opendora today!

New System ASA Events Calendar

The Educational Innovations unit within the Academic and Student Affairs Division of Minnesota State has launched an events calendar on the ASA Newsletter (www.asanewsletter.org/events). The development opportunities available on this calendar are collectively titled the **Network for Educational Development**.

Event Calendar

August				
Monday 19	Tuesday 20	Wednesday 21	Thursday 22	Friday 23
[Respondus Quiz Generator](#) Online 12:00-1:00	[Zoom Information Session](#) Online 10:00-11:00			
Monday 26	Tuesday 27	Wednesday 28	Thursday 29	Friday 30
		[Zoom Information Session](#) Online 12:00-1:00		

Descriptions for events are presented here as they appear on organizations' websites. Please contact me if you have any questions about these opportunities, or if you have information about an opportunity you'd like to share with your faculty colleagues.

All best,
Martin

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