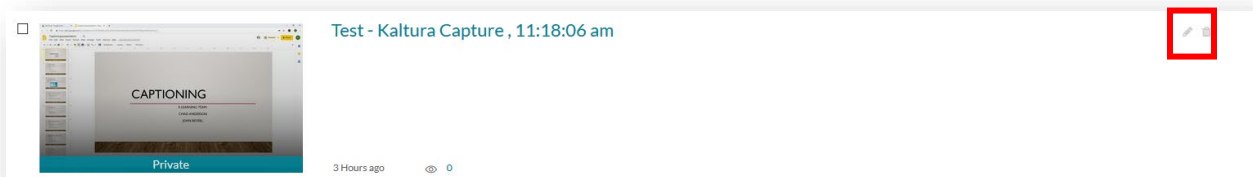


Downloading and Sharing a Video

This describes how to download and share a video that is stored in a Minnstate mediaspace account.

Downloading a Video

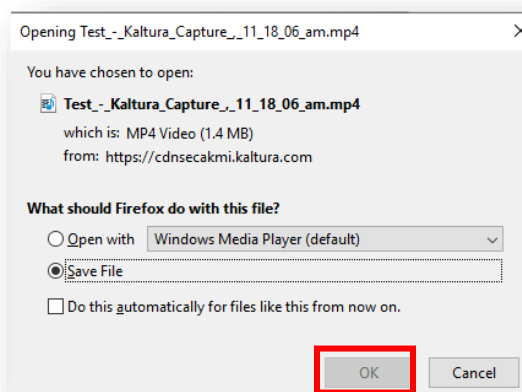
- From with your Minnstate mediaspace account, click on the pencil icon. This allows you to edit the video:



- Click the download icon in the bottom right corner of the video:



Click the “OK” button to save the video file:



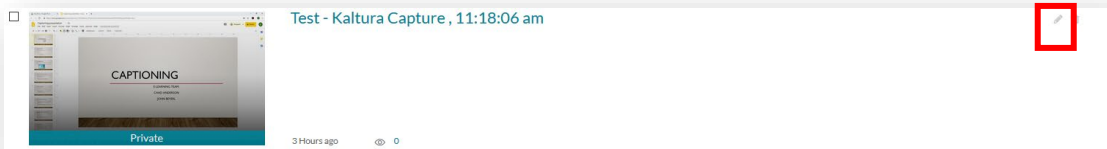
Note: The video will appear in your Downloads folder.

eLearning

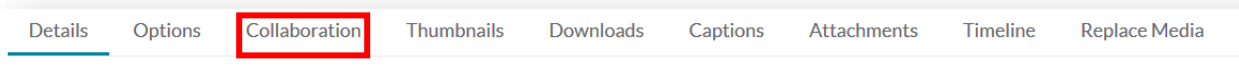


Sharing a Video

- From with your Minnstate mediaspace account, click on the pencil icon. This allows you to edit the video:



- Click “Collaboration” on the toolbar:



- Click the “Add Collaborator” button:



eLearning



Enter the name or StarID of the person you would like to share the video with

Select both “Co-Editor” and “Co-Publisher”

Click the “Add” button:

Add a Collaborator


yy4784td (Martin Springborg) x

Select permissions:

- Co-Editor
- Co-Publisher
- Co-Viewer

Cancel Add

Note: If you need to stop sharing the video, click the X icon under “Media Collaborators:

Member	User ID	Permission	
Martin Springborg	yy4784td	Co-Editor, Co-Publisher	

Click the “Delete” button to confirm:

