

Transitioning from CaptureSpace Lite to Kaltura Capture

This document explains how to transition from using the CaptureSpace Lite desktop recorder to Kaltura Capture. CaptureSpace Lite was a recording tool provided by Kaltura through MediaSpace that is no longer available for use since June 15th 2019. A message was sent out from the MinnState System office regarding this change to all MediaSpace/Kaltura users on August 20th 2018.

Video or audio recordings made through CaptureSpace Lite are still accessible, and can still be uploaded to MediaSpace. They just cannot be uploaded using CaptureSpace Lite. This documentation will go through the process of **locating where your recordings are saved, where your existing recordings are on your computer, uploading them to MediaSpace, and downloading Kaltura Capture** for future recordings.

There is also a video recording of this process and can be found at:

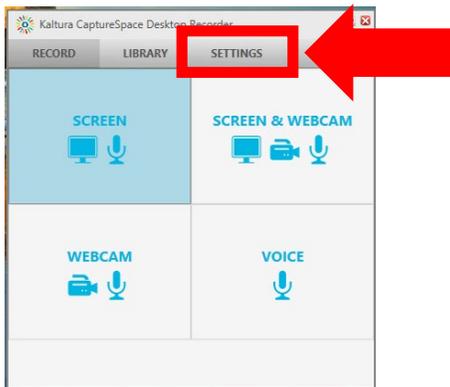
https://mediaspace.minnstate.edu/media/Transitioning+from+CaptureSpace+Lite+to+Kaltura+Capture/1_wdtakstg

Locating Where Your Recordings are Saved

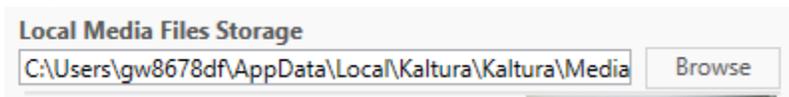
- Open CaptureSpace Lite on your computer by double clicking on the **Kaltura CaptureSpace Desktop Recorder** icon on your desktop.



- Click on the **Settings** tab at the top of the window.



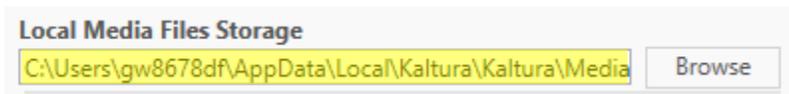
- The location where your recordings are saved is noted under the **Local Media Files Storage** title. This will give you the “path” to your files, by showing you which folders they are in.



*Note: If you followed the default settings when installing the **CaptureSpace Lite** the text should look similar to

C:\Users\gw8678df\AppData\Local\Kaltura\Kaltura\Media\abb43410-c0ca-4fb2-9237-223e2724c239 if not, this shows a list of folders where your recordings will be located. Between each '\ ' (backslash) is the name of a different folder on your computer.

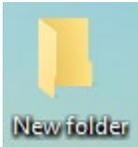
- Select the text within the box under the **Local Media Files Storage** header and copy it.



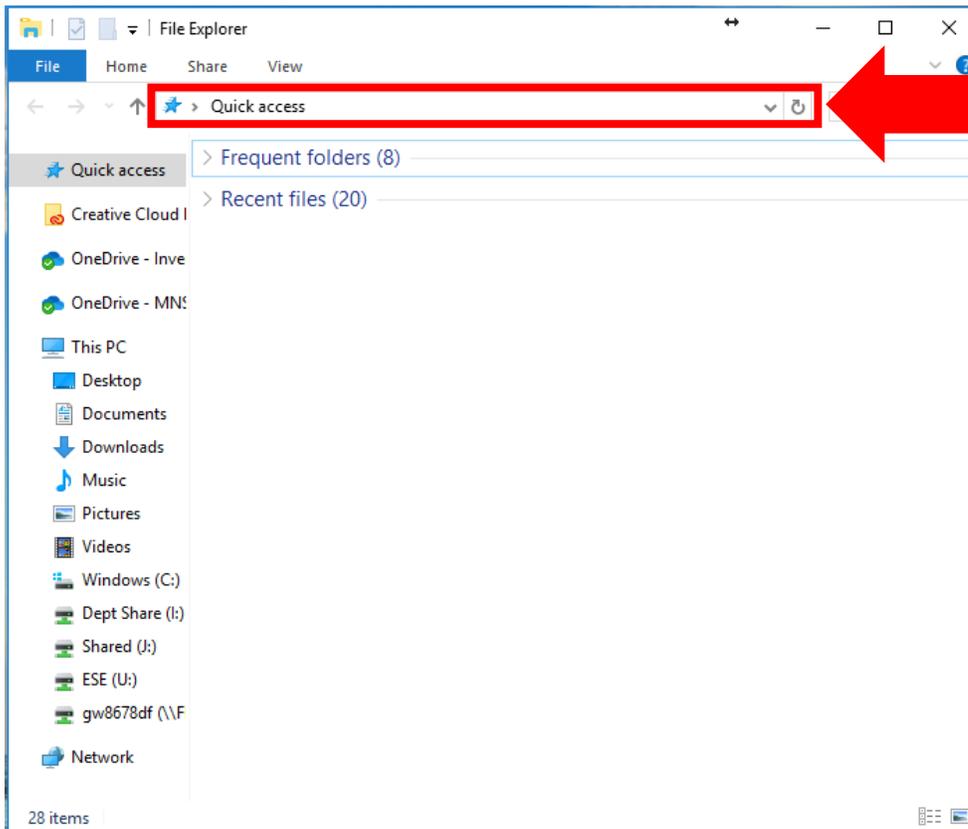
Finding Your Existing Recordings

If you followed the default installation options when you installed CaptureSpace Lite the location is going to be the same for the following set of instructions.

- Open the **File Explorer** on your computer, or open an existing **folder** you have on your desktop.



- If you do not have any folders on your desktop, create one by right clicking on any open space on your desktop, hover your cursor over **New**, and select **Folder**.
- Click the **File Path** bar at the top of the window.



- Paste the text you copied from CaptureSpace Lite, and hit the enter key on your keyboard. This will open the folder where your previous recordings are on your computer.



- In this folder you should now see a list of folders all with long names of letters and numbers. This is all the recordings you have made within CaptureSpace Lite. To help identify which recordings are which, look at the **Date Modified** column within the folder:

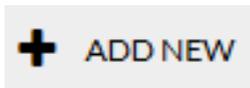
Name	Date modified
b3757b62-b9b4-4b35-bc6b-130b58ac9628	5/9/2018 9:28 AM
528d0644-c42d-44f7-9387-736451b7911b	5/30/2018 3:54 PM
43186895-717c-43b4-aa0e-f477997bbe1f	5/30/2018 3:55 PM
cb567132-f221-440a-bbdc-16efe33b5591	5/30/2018 4:35 PM
d5e7cfe5-6190-45b2-be18-f1af1844132f	5/31/2018 8:26 AM
ae3ae6c9-2f0e-4b3d-91e7-dc4728dea5bd	5/31/2018 8:39 AM
50f9416b-84a3-4c16-b3d7-67f04bb4dc17	7/18/2018 8:31 AM
028b781b-0087-4602-b847-a322d1c3aee8	7/18/2018 8:36 AM
35a4947e-c877-4256-8b8f-3132c36220c0	7/18/2018 8:44 AM
03a2ed2d-2607-4d13-a0a4-43fc925252ae	7/31/2018 3:16 PM
b55fd25f-9b03-4615-ad7b-e1aa836980b7	8/24/2018 9:18 AM
d98aa1d2-a7b5-438c-8498-2acc948ad204	9/6/2018 11:47 AM
f4285127-b771-491b-83de-03f0dbfcdcf6	9/18/2018 8:42 AM
94654be8-dce4-4e58-a186-a6ec02506b4e	9/18/2018 8:44 AM
5b6e2932-d9fb-46a8-b0b0-8744df86f8ee	9/18/2018 8:52 AM
a5265ac4-ea1a-4fc3-b0e1-60496eb65a3f	9/18/2018 9:08 AM
edf76d38-de3f-4fe3-b691-8b80882c525a	3/7/2019 2:46 PM
491ec902-555c-4de9-964f-d73db24eb9cc	3/7/2019 3:25 PM
e0e8cb24-e6bd-4398-973f-6e05df739ddc	3/12/2019 1:36 PM
766cab2f-1e82-44e1-9093-c768e1c1aa9b	5/3/2019 8:30 AM

When you recorded them will be the last time they have been modified. You can also open any of these folders up and open the MP4 (video recordings) or MP3 (audio recordings) and watch/listen to them to help identify which recordings you want to keep/upload to MediaSpace.

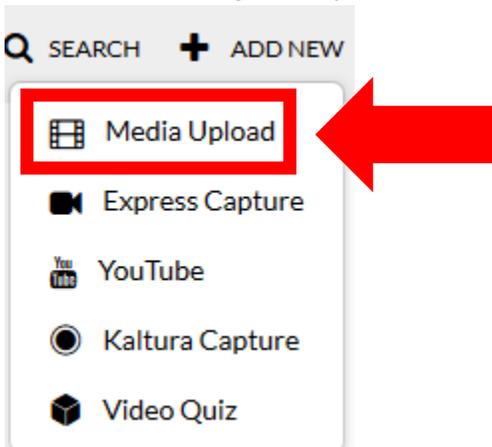
- Copy and Paste the folders or the MP4/MP3 files you still wish to upload to MediaSpace to your computer's desktop.

Uploading Your Recordings to MediaSpace

- Open a web browser (Google Chrome, Mozilla Firefox, etc.) and go to <https://mediaspace.minnstate.edu/>
- Login using your StarID and Password.
- Click the **+ Add New** link on the top right of the page.

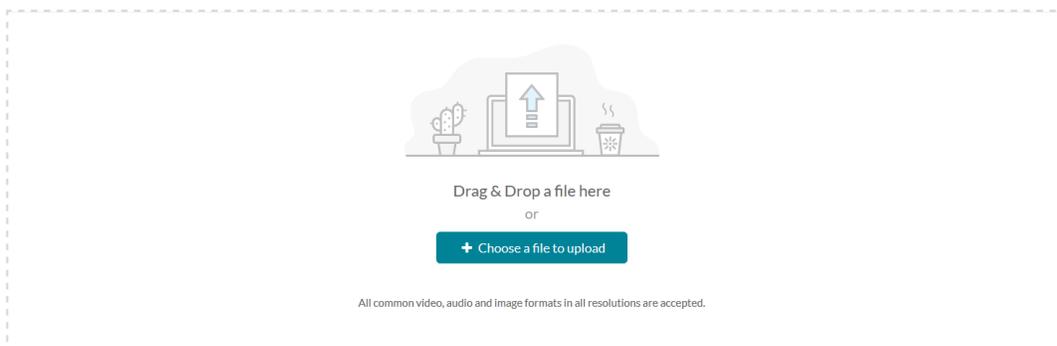


- Click the **Media Upload** option from the dropdown that appears.



- Either click the blue **+ Choose a file to upload** button or drag and drop your recordings from your desktop into MediaSpace.

Upload Media



- When you upload videos/audio you can now rename them with an appropriate title, add a description and more. If you do make any changes like this make sure to click the blue **Save** button at the bottom of the section to have those changes go into effect.

Upload Media

Upload Completed! Complete the required information for the uploaded media below.

Please fill out these details:

Name:
(Required)

Description: **Black** ▾ **Bold** *Italic* Underline      

Tags:

Publishing Schedule: Always Specific Time Frame
(The time range in which this media will be visible to users in published channels/categories)

Co-Editors and Co-Publishers: + Add Collaborator
Select users that will be allowed to edit the content metadata and related assets (such as caption files) and/or to publish

Complete all the required fields and save the entry before you can select to publish it to categories or channels. Note that the upload process needs to complete successfully for the "Published" option to be enabled.

Private - Media page will be visible to the content owner only.
 Unlisted - Media page will be visible to anyone with a link to the page.
 Published - Media page will be visible to individuals according to entitlements on published destinations

Save

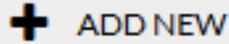
←

Go To My Media

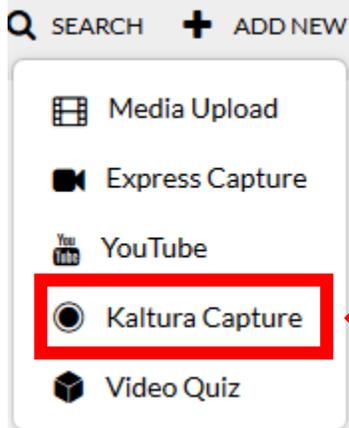
- You can upload multiple media in succession by scrolling down the page where you will see another area to drag and drop more media or click the button to search your computer.

Downloading Kaltura Capture

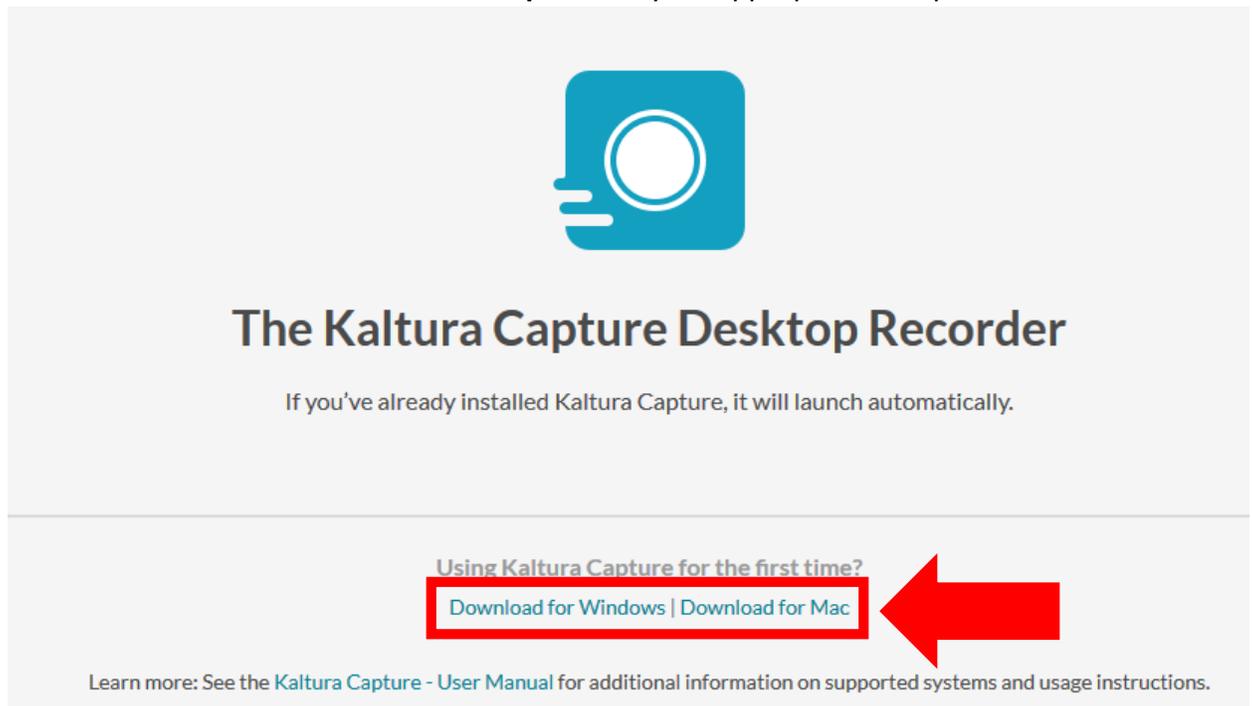
- Click the **+ Add New** link on the top right of the page.

 + ADD NEW

- Click the **Kaltura Capture** option from the dropdown that appears.



- Click on the link to download **Kaltura Capture** for your appropriate computer.



A screenshot of the Kaltura Capture Desktop Recorder download page. At the top is a blue icon of a hand holding a camera. Below it is the title 'The Kaltura Capture Desktop Recorder' and the text 'If you've already installed Kaltura Capture, it will launch automatically.' At the bottom, there is a section titled 'Using Kaltura Capture for the first time?' with two links: 'Download for Windows | Download for Mac'. These links are highlighted with a red rectangular box, and a red arrow points to it from the right. Below the links is the text 'Learn more: See the [Kaltura Capture - User Manual](#) for additional information on supported systems and usage instructions.'