



# Creating a Quiz for D2L Brightspace Using Respondus

This is a tutorial on how to create a quiz for D2L Brightspace using Respondus.

## Directions for Respondus

- Create a file with the format:

```
Sample Quiz - Notepad
File Edit Format View Help
1. Which of the following is a type of tree?
*a. Oak
b. Fern
c. Rose
d. All of the above

2. The earth?
a. Flate
b. Square
*c. Round
d. Rectangular

3. The earth is round.
*a. True
b. False

4. Which of the following are counties?
a. Minnesota
b. Rosemount
c. Eagan
*d. United States

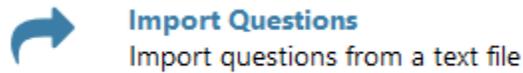
5. Which of the following are cities?
a. St. Paul
b. Apple Valley
c. Rosemount
*d. All of the above
```

- Open up the Respondus icon on your desktop:





- Choose the “Import Questions” link:



- Click the “Preview + Publish” tab

Preview + Publish

- Click the “Type of file” from the drop down menu
- Choose the file by clicking the “Browse” button as shown from the “File to Import” dialog box
- Click the “Open” button on the bottom of same dialog box
- With the “Create a new document, named:” option selected, enter a name for the Quiz
- Click the “Preview” button
- If there are no critical warnings, click the “Finish” button

Import Questions ✕

1. Select the file to Import: Cancel

Type of file: Plain Text Help

File name: - click browse to choose - Browse

Image Folder: - needed if using IMG: for graphics - Browse

2. Choose where to add the new Questions:

Append the questions to the current document.

Create a new document, named:  

Type of file to create:  Exam  Survey

Use "stem" plus question number to create title, e.g. "ch01-" stem becomes "ch01-001", "ch01-002", ...  

3. Use the Preview button to check for problems: Preview

4. Press the Finish button to complete the process. Finish

Preview results

#	Title	Question Wording
-		
-		
-		
-		
-		
-		

- Click the “O.K” button when the “Respondus” text box appears



- If you would like to randomize the questions, click the “Randomize” checkbox:

 Randomize

- Click the “Preview & Publish” tab: (Start Here)



- Click “Publish” on the side
- Click the “Publish Wizard” Button



- In the text box, choose “Export QTI XML for manual Upload to Desire2Learn”
- Click the “Next” Button



- Click the “Save As” button in the “Publish Wizard” dialog box:

- Save the zip file to your computer
- Click “OK”
- Click “Finish” button in the “Publish Wizard” dialog box:

- Close Respondus
- Go to your course in D2L Brightspace
- Click “Course Admin” on the tool Bar

Course Home Materials ▾ Communication ▾ Assessment ▾ Resources ▾

- Click “Import / Export / Copy Components” under the “Site Resources” section:

 [Import / Export / Copy Components](#)

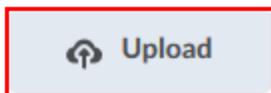
- Click “Import Components”
- Make sure “from a course package” is selected
- Click the “Start” button:

Select a component source:

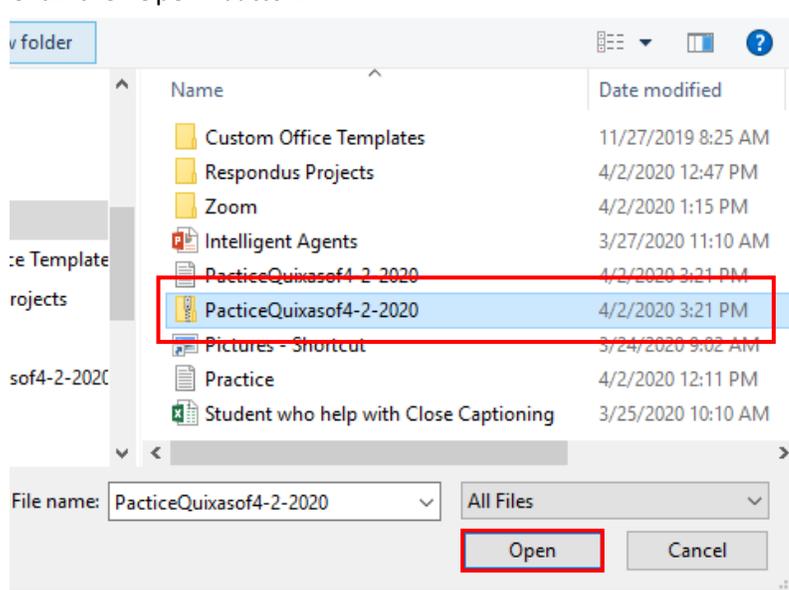
from Learning Object Repository



- Click the “Upload” button:



- Select the zip file in the “File Upload” dialog box
- Click the “Open” button:



- Click the “Import All Components”:



- Click the “View Content” Button
- Click the “Assessment” tab on the course navigation bar, then choose “Quizzes”
- The Quiz will appear in the Quiz list.
- Edit as desired