



## STUDENT CHECK LIST

Complete the student check list to ensure you are ready for week one of classes!

### Mandatory for all Students

- Read [Campus Preparedness Plan](#)
- Complete the [COVID-19 Health Screening Tool](#) each day prior to coming to campus
- Wear Mask While on Campus
- Complete [Sexual Violence Prevention Training](#)

### Highly Encouraged for all Students

- Ensure Internet Capability at Home or Know Computer Lab Locations & Hours on Campus
- Understand [How to Use Zoom](#)
- Know [How to Log in to D2L/BrightSpace](#)
- Ensure Computer is Working or; [Check-out laptop or ChromeBook](#) if needed
- [Download Office 365](#) (includes Microsoft Word, Excel, PowerPoint, Teams, and more)
- Update [Contact Information](#)
- Opt in for [text messaging updates](#)
- Look-up or print [Class Schedule](#) (Needed to Purchase Books)
- [Buy Textbooks](#)

### Optional

- Get Student ID Card

### Location for Additional Information

COVID-19 Information:  
[www.dctc.edu/coronavirus](http://www.dctc.edu/coronavirus)

D2L BrightSpace:  
<https://dctc.learn.minnstate.edu/>

Technology Services  
[www.dctc.edu/support-services/technology-services/](http://www.dctc.edu/support-services/technology-services/)

Office 365 ProPlus Support:  
[www.dctc.edu/support-services/technology-services/microsoft-office-365-proplus-support/](http://www.dctc.edu/support-services/technology-services/microsoft-office-365-proplus-support/)

e-Services:  
<https://eservices.minnstate.edu/esession/authentication.do?campusId=211>

Bookstore: on campus room 1-301 or order online  
<http://www.dctcbookstore.com/SelectTermDept.aspx>

On campus room 2-101