

# BUSINESS

## BUSINESS ADMINISTRATION

**Delivery:** Daytime, Evening and Online Classes

**Start:** Fall, Spring or Summer Session, Full- or Part-Time

### AWARDS

Business Administration A.S. Degree ..... 60 cr.

### MAJOR DESCRIPTION

This program provides essential knowledge, skills and abilities that can be applied to the ever changing and highly competitive world of business. In this multidisciplinary degree, students understand business from management, financial and marketing perspectives.

The Business Administration A.S. offers students the opportunity to complete an Associate of Science degree and then transfer to designated bachelor's degree programs at a number of universities. Work with an advisor for transfer planning.

### WORK ENVIRONMENT

Business professionals generally work in clean, comfortable, well-lit office spaces. Travel or relocation can be part of the job. However, improved technology continues to increase telecommuting from home offices, which along with teleconferencing, has reduced travel requirements.

### POTENTIAL JOB TITLES

Business position titles will vary dramatically depending on the area of technical emphasis and the completion of a four-year degree.

- Small Business Management
- Office Manager
- Non-profit Director
- Front Line Supervisor
- Project Manager

### SALARY DATA

See latest data at [careerwise.minnstate.edu](http://careerwise.minnstate.edu).

- Average Wage: \$37.74/hour
- Top Earners: \$57.31/hour

### BUSINESS ADMINISTRATION A.S. DEGREE

Required Curriculum		30 cr
ACCT1010	Principles of Financial Accounting I	4
ACCT2110	Managerial Accounting I	4
ADMS1018	Basic Computer Applications	3
BUSN1000	Principles of Management	3
BUSN1110	Business Law & Ethics	3
BUSN1210	Project Management	3
BUSN1320	Managing Diversity	3
BUSN2010	Graduation Project ( <b>or</b> BUSN2970 Internship)	1
MKTC1000	Principles of Marketing	3
	Technical Electives (from BUSN)	3

General Education		30 cr
ECON1100	Microeconomics (Goal 5)	3
ECON1200	Macroeconomics (Goal 5)	3
ENGL1150	Composition I (Goal 1)	3
MATS1251	Statistics (Goal 4)	4
MATS1300	College Algebra (Goal 4)	4
SPEE1015	Fundamentals of Public Speaking (Goal 1)	3
SPEE1020	Interpersonal Communication (Goal 7)	3
	General Elective (Goal 3)	3
	General Electives (Goal 2, 6, 8, 9, <b>or</b> 10)	4

**TOTAL PROGRAM REQUIREMENTS 60**



**DAKOTA COUNTY**  
**TECHNICAL COLLEGE**

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