

# BUSINESS

## BUSINESS ADMINISTRATION

**Delivery:** Fully online or on-campus during the evening

**Start:** Fall, Spring or Summer Session, Full- or Part-Time  
This program also has a late Fall and Spring start

### AWARDS

Business Administration A.S. Degree ..... 60 cr.

### MAJOR DESCRIPTION

This program provides essential knowledge, skills and abilities that can be applied to the ever changing and highly competitive world of business. In this multidisciplinary degree, students understand business from management, financial and marketing perspectives.

The Business Administration A.S. offers students the opportunity to complete an Associate of Science degree and then transfer to designated bachelor's degree programs at a number of universities. Work with an advisor for transfer planning.

### WORK ENVIRONMENT

Business professionals generally work in clean, comfortable, well-lit office spaces. Travel or relocation can be part of the job. However, improved technology continues to increase telecommuting from home offices, which along with teleconferencing, has reduced travel requirements.

### POTENTIAL JOB TITLES

Business position titles will vary dramatically depending on the area of technical emphasis and the completion of a four-year degree.

- Small Business Management
- Office Manager
- Non-profit Director
- Front Line Supervisor
- Project Manager

### SALARY DATA

See latest data at [onetonline.org](https://onetonline.org).

- Average Wage: \$31.27/hour
- Top Earners: \$51.34/hour

### ADDITIONAL INFORMATION

Scan the QR code for more program information and specific program costs.



### BUSINESS ADMINISTRATION A.S. DEGREE

#### First Year - Fall Semester 15 cr

ADMS1018	Basic Computer Applications .....	3
BUSN1000	Foundations of Management .....	3
BUSN1320	Managing Diversity.....	3
COMS1020	Interpersonal Communication.....	3
ENGL1150	Composition I.....	3

#### First Year - Spring Semester 15 cr

BUSN1110	Business Law & Ethics.....	3
BUSN1210	Project Management .....	3
ECON1100	Microeconomics .....	3
	General Elective (Goal 3) <i>BIOL1110 recommended</i> .....	3
	Technical Electives (from BUSN) .....	3

#### Second Year - Fall Semester 14 cr

ACCT1010	Principles of Financial Accounting I.....	4
COMS1015	Fundamentals of Public Speaking.....	3
MATS1300	College Algebra .....	4
MKTC1000	Principles of Marketing .....	3

#### Second Year - Spring Semester 16 cr

ACCT2110	Managerial Accounting I.....	4
BUSN2010	Graduation Project <b>or</b>	
BUSN2970	Internship.....	1
ECON1200	Macroeconomics.....	3
MATS1251	Statistics.....	4
	General Electives (Goal 2, 6, 8, 9, <b>or</b> 10).....	4

**TOTAL PROGRAM REQUIREMENTS 60**



**DAKOTA COUNTY**  
**TECHNICAL COLLEGE**

A member of Minnesota State

*DCTC.EDU • 2024-2025 CATALOG*



***DCTC IS AN AFFIRMATIVE ACTION, EQUAL OPPORTUNITY EMPLOYER/EDUCATOR.***

This information is available in an alternate format by calling 651-423-8469 or TTY/Minnesota Relay at 1-800-627-3529.