INTERPERSONAL SKILLS — SMGT 1010

A. Course Description
   - **Credits**: 1.00
   - **Lecture Hours/Week**: 1.00
   - **Lab Hours/Week**: 0.00
   - **OJT Hours/Week**: 0
   - **Prerequisites**: None
   - **Corequisites**: None
   - **MnTC Goals**: None

   Practice a variety of effective interpersonal communication techniques including active listening, giving and receiving effective feedback, assertive communication, handling emotional behavior, and interpretation of nonverbal cues. Identify barriers to positive interpersonal work relationships and strategies for developing and maintaining healthy work relationships. Prerequisites: None

B. Course Effective Dates: 4/7/98 – Present

C. Outline of Major Content Areas
   - As noted on course syllabus

D. Learning Outcomes
   - As noted on course syllabus

E. Minnesota Transfer Curriculum Goal Area(s) and Competencies

F. Learner Outcomes Assessment
   - As noted on course syllabus

G. Special Information
   - None noted