EMPLOYEE TRAINING — SMGT 1450

A. Course Description
   - Credits: 1.00
   - Lecture Hours/Week: 1.00
   - Lab Hours/Week: 0.00
   - OJT Hours/Week: 0
   - Prerequisites: None
   - Corequisites: None
   - MnTC Goals: None

   Learn skills and strategies necessary to assess training needs, design and prepare a training plan, and deliver a training session. Assess the transfer of the training. Consider factors that affect training to include but not limited to: Diversity, legal issues, learning styles, media support, evaluation methods, managing the classroom and follow-up. Prerequisites: None

B. Course Effective Dates: 4/7/98 – Present

C. Outline of Major Content Areas
   As noted on course syllabus

D. Learning Outcomes
   1. address training considerations
   2. assess training needs
   3. demonstrate training ability
   4. design training plan
   5. identify follow-up activities

E. Minnesota Transfer Curriculum Goal Area(s) and Competencies

F. Learner Outcomes Assessment
   As noted on course syllabus

G. Special Information
   None noted