EMPLOYEE TRAINING — SMGT 1450

A. Course Description
   - Credits: 1.00
   - Lecture Hours/Week: 1.00
   - Lab Hours/Week: 0.00
   - OJT Hours/Week: 0
   - Prerequisites: None
   - Corequisites: None
   - MnTC Goals: None

Learn skills and strategies necessary to assess training needs, design and prepare a training plan, and deliver a training session. Assess the transfer of the training. Consider factors that affect training to include but not limited to: Diversity, legal issues, learning styles, media support, evaluation methods, managing the classroom and follow-up. Prerequisites: None

B. Course Effective Dates: 4/7/98 – Present

C. Outline of Major Content Areas
   - As noted on course syllabus

D. Learning Outcomes
   1. address training considerations
   2. assess training needs
   3. demonstrate training ability
   4. design training plan
   5. identify follow-up activities

E. Minnesota Transfer Curriculum Goal Area(s) and Competencies

F. Learner Outcomes Assessment
   - As noted on course syllabus

G. Special Information
   - None noted