A. Course Description
   - Credits: 1.00
   - Lecture Hours/Week: 1.00
   - Lab Hours/Week: 0.00
   - OJT Hours/Week: 0
   - Prerequisites: None
   - Corequisites: None
   - MnTC Goals: None

   Become familiar with management planning and control methods. Understand the role of budgeting in management decision making. Communicate with accountants and other supervisors in the organization who are involved in the budgeting process. Develop a department budget. Use good management planning and control techniques in the day-to-day conduct of jobs. Prerequisites: None

B. Course Effective Dates: 4/22/98 – Present

C. Outline of Major Content Areas
   As noted on course syllabus

D. Learning Outcomes
   As noted on course syllabus

E. Minnesota Transfer Curriculum Goal Area(s) and Competencies

F. Learner Outcomes Assessment
   As noted on course syllabus

G. Special Information
   None noted