INTRODUCTION TO HUMAN RESOURCE MANAGEMENT — SMGT 1441

A. **Course Description**
   - **Credits:** 3.00
   - **Lecture Hours/Week:** 3.00
   - **Lab Hours/Week:** 0.00
   - **OJT Hours/Week:** 0
   - **Prerequisites:** None
   - **Corequisites:** None
   - **MnTC Goals:** None

   This course focuses on providing supervisors and managers an overview of the principles and practices of Human Resources Management functions in today's organization, Compensation and Benefits, and Managing Employee Relations. Prerequisites: None.

B. **Course Effective Dates:** 1/12/04 – Present

C. **Outline of Major Content Areas**
   - As noted on course syllabus

D. **Learning Outcomes**
   1. Demonstrate understanding of the recruiting and selection process
   2. communicate effectively
   3. design an employee orientation process
   4. examine compensation and benefits
   5. explain methods to manage employee relations
   6. provide an overview of the continually changing role of Human Resources Management

E. **Minnesota Transfer Curriculum Goal Area(s) and Competencies**

F. **Learner Outcomes Assessment**
   - As noted on course syllabus

G. **Special Information**
   - None noted