

PSEO ADMISSIONS CONTRACT



**DAKOTA COUNTY
TECHNICAL COLLEGE**

1300 145TH ST. E, ROSEMOUNT, MN 55068
651-423-8000 • FAX: 651-423-8779
ADMISSIONS@DCTC.EDU • DCTC.EDU

The purpose of the contract is to create an understanding by both students and parents of the expectations Dakota County Technical College has of all PSEO students. Students and parents both, must read and initial all requirements below. Any questions or concerns about the requirements may be addressed to the PSEO advisor.

Students and Parents, please read and initial each item below indicating you understand.

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| | | Public school student must notify high school district of intent to participate in PSEO by May 30th. Failure to notify high school may result in student being responsible for tuition, fees and supplies. |
| Student | Parent | |

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| | | PSEO students are encouraged but not required to meet with a PSEO Advisor at Dakota County Technical College. Students are responsible for their education, high school graduation requirements and course selection. |
| Student | Parent | |

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| | | PSEO students will be enrolled on a space-available basis and if they meet the required course pre-requisites. |
| Student | Parent | |

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| | | Not all courses and programs are available to take as PSEO students. Registering for programs and courses not approved for PSEO will result in students being required to pay for the tuition, fees, and supplies. |
| Student | Parent | |

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| | | PSEO students cannot take developmental education courses (typically those numbered below 1000). |
| Student | Parent | |

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| | | PSEO students are expected to meet DCTC's Satisfactory Academic Progress measures of a 2.0 GPA and complete 67% of classes they enroll in. Students who do not meet these requirements may not be allowed to continue in the program. |
| Student | Parent | |

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| | | Students with disabilities are responsible for their own education and the student needs to reach out to Accessibility Services if they wish to have accommodations. It is ideal to start the process one month in advance of the semester start. Contact Accessibility Services at 651-423-8469. |
| Student | Parent | |

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| | | Students who attend full time classes at high school are not able to take college courses. |
| Student | Parent | |

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| | | 10th grade PSEO students can only take ONE career or technical education (CTE) course during their first semester. Upon completion with a grade of C or higher the 10th grade PSEO student may take additional courses not limited to CTE courses in the subsequent semester. |
| Student | Parent | |

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| | | PSEO Students must attend PSEO Orientation prior to their first registration. |
| Student | Parent | |

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| | | PSEO students are not charged for tuition, books or lab fees but they are required to pay for non-consumable tools, equipment, materials, and software. |
| Student | Parent | |

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| | | All textbooks and supplies (including workbooks and loose bound textbooks) must be returned to the bookstore by the end of the PSEO book return period. Students will be charged for the price of the materials that are late or not returned. |
| Student | Parent | |

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| | | Upon submission of application FERPA regulations will apply to student and Dakota County Technical College will need an Authorization for Release of Data on file to be able to discuss student's account with any person (parents/guardians included) other than the student. |
| Student | Parent | |

Applicant's Signature

Date

Parent/Guardian Signature (if applicant is under 18 years of age)

Date