

PSEO ADMISSIONS CONTRACT



DAKOTA COUNTY
TECHNICAL COLLEGE

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ADMISSIONS@DCTC.EDU • DCTC.EDU

The purpose of the contract is to create an understanding by both students and parents of the expectations Dakota County Technical College has of all PSEO students. Students and parents, must read and initial all requirements below. Any questions or concerns about the requirements may be addressed to the PSEO advisor at PSEOadvising@dctc.edu. **This form must be completed and returned to the admissions team in-person at DCTC or via email at admissions@dctc.edu.** It must only be completed once at the beginning of a student's PSEO enrollment at DCTC.

Students and Parents, please read and initial each item below indicating you understand.

____ Student ____ Parent PSEO students are required to meet with an advisor at DCTC **every semester** to register. Students are responsible for their education, course selection, and degree completion. It is encouraged that students connect with the PSEO advisor and ask questions whenever they arise.

____ Student ____ Parent PSEO students will be enrolled on a space-available basis and if they meet the required course pre-requisites.

____ Student ____ Parent Not all courses and programs are available to take as PSEO students. Please see Programs Available to PSEO Students at DCTC: link to dctc.edu/PSEO

____ Student ____ Parent PSEO students cannot take developmental education courses (typically those numbered below 1000) unless they are participating in an approved Early Middle program through their High School.

____ Student ____ Parent PSEO students are expected to meet DCTC's Satisfactory Academic Progress measures of a 2.0 GPA and complete 67% of classes they enroll in. Students who do not meet these requirements may not be allowed to continue in the program.

____ Student ____ Parent Students with disabilities are responsible for their own education and must reach out to Accessibility Services if they wish to have accommodations. It is ideal to start the process one month in advance of the semester start. Contact Accessibility Services at 651-423-8469. Accommodations may differ from a student's IEP or 504 from High School.

____ Student ____ Parent Students who attend full time classes at high school are not able to take college courses.

____ Student ____ Parent 10th Grade PSEO students can only take ONE career or technical education course during their first semester. If the student receives a grade of C or better in the course, the student shall be allowed to take additional career or technical education courses in subsequent terms.

____ Student ____ Parent PSEO Students must complete online PSEO Orientation prior to their first registration.

____ Student ____ Parent PSEO students are able to borrow books and materials from the DCTC bookstore at no cost. **All materials must be returned at the end of each semester.** Students who do not return all non-consumable goods at the end of the semester will be charged full price for any missing materials. Read more about PSEO borrowing and return processes on the [Bookstore Website](#).

____ Student ____ Parent PSEO students are protected by FERPA. DCTC is not authorized to share any information about a student's file with parents or guardians unless the student signs an [Authorization of Release](#) allowing us to do so.

Applicant's Signature

Date

Parent/Guardian Signature (if applicant is under 18 years of age)

Date