

PSEO ADMISSIONS CHECKLIST

APPLICATION DEADLINE:

June 1: Priority deadline for fall semester

July 1: Deadline for fall semester

December 1: Deadline for spring semester

Admission our PSEO and academic programs operates on a first come first served basis. Applicants must complete all of the following admissions steps by the deadline to be eligible for admission. Per state statute, PSEO students may not take the place of a traditional student. Placement into high demand programs is not guaranteed. PSEO students will only be considered for a program once they have completed both the PSEO and the program admissions requirements, been accepted to the college, only after the waitlist has been exhausted.

GENERAL PSEO ADMISSIONS REQUIREMENTS

- Notify your school district.** Public school students must notify their district in writing if they are considering participating in PSEO by May 30.
- Submit the PSEO application.** Complete the online or paper application and submit. Apply online at dctc.edu/applynow.
- Submit high school transcripts.** Transcripts must be from the same high school that is listed on the Notice of Registration.
- Submit the Notice of Registration.** Notice of Registration form must be for the correct school year.
- Submit the PSEO Contract.** All items on the contract must be initialed and signed by both the PSEO student and a parent.
- Take the Accuplacer test.** The Accuplacer test assesses reading comprehension and math skills. Results of the test will be used for course recommendation and placement. For a testing schedule, call 651-423-8000 or visit dctc.edu/accuplacer.
- Meet grade appropriate qualifications.** The State of Minnesota has provided multiple ways to qualify for PSEO based on a student's grade level. Visit dctc.edu/pseo for a list of ways to qualify.
- Submit immunization records.** Only required for homeschool students.

ADDITIONAL ADMISSIONS REQUIREMENTS FOR TECHNICAL PROGRAMS

- Submit the high demand program form.** Talk with a high school guidance counselor about your high school graduation requirements.
- Complete program specific requirements.** Please visit dctc.edu/admissions for additional requirements.
- Complete a traditional student application.** Start date should be listed for the first semester after high school graduation. This ensures students are able to start the program of their choice at the earliest availability if unable to start as a PSEO student.

OPTIONAL DOCUMENTS TO SUBMIT

- Authorization to Release Data.** When a student enters a postsecondary institution at any age the data privacy rights provided by FERPA to parents transfer to the student. DCTC will not talk to any parent of a PSEO student without the PSEO student completing this form in person at the Enrollment services desk.
- PSEO Advising Form.** This form is meant to help students work with their high school to make a plan for which classes they will be taking as a PSEO student. Visit dctc.edu/pseo for a copy of the form.

The Post-Secondary Enrollment Options (PSEO) program was established as a means to "promote rigorous educational pursuits and provide wider variety of options for students." (Minnesota Statute 124D.09) Dakota County Technical College provides opportunities for students to participate in the PSEO program and has established specific criteria/requirements for enrollment into the program.

Note: You are not legally required to provide the information the college is requesting on the application; however the college may not be able to effectively process your application if you do not provide sufficient information. With some exceptions, unless you consent to further release of private information, access to this information will be limited to school officials, including faculty who have legitimate educational interests in the information. Under certain circumstances, federal and state laws authorize release of private information without your consent:

- to other schools in which you seek or intend to enroll, if you are first notified of the release;
- to federal, state, or local officials for purposes of program compliance, audit, or evaluation;
- as appropriate in connection with your application for, or receipt of, financial aid;
- to your parents, if your parents claim you as a dependent student for tax purposes;
- if the information is sought with a subpoena, court order, or otherwise permitted by other state or federal law, and
- to an institution engaged in educational research of an accrediting agency.