

## DCTC Faculty Professional Development Plan

This professional development plan identifies activities and/or strategies used to maintain currency in the faculty member's credential field, and in teaching and learning skills. This plan may include activities that go beyond maintaining currency. This plan is submitted in accordance with the timelines and criteria specified in the DCTC faculty professional development policy.

Faculty Member: \_\_\_\_\_ Credential Field: \_\_\_\_\_  
 Academic Year(s) Covered: \_\_\_\_\_ to \_\_\_\_\_

Submitted as: \_\_\_\_\_ Initial Plan \_\_\_\_\_ Year 1 Update \_\_\_\_\_ Year 2 Update \_\_\_\_\_ Year 3 Update

This plan addresses specific objectives and expected outcomes related to the following components (Check all that apply):

	A. Content knowledge and skill in the discipline/program	Example: <i>Learning new technology or methodologies; computer software training, writing skills workshop, communication/interpersonal relations skills training, attain professional certifications/licenses</i>
	B. Teaching methods and instructional strategies	Example: <i>Classroom management, curriculum development, learning styles, on-line delivery, cultural enrichment</i>
	C. Related work experience	Example: <i>Business/industry internships, relevant summer employment, observation or special project(s) with employers</i>
	D. Study appropriate to the higher education environment	Example: <i>Advancement of academic credentials, researching, publishing, grant writing</i>
	E. Service to the college and the greater community	Example: <i>Active participation in civic groups, leadership in professional organizations, leadership in college committees, working with youth in academic skills development</i>
	F. Other components, as appropriate:	Please describe:

In the following sections, describe the objectives and expected outcomes for each component selected above (Add additional pages if necessary):

**A. Content knowledge and skill in the discipline/program** Anticipated timeline:

**B. Teaching methods and instructional strategies:** Anticipated timeline:

**C. Related work experience:** Anticipated timeline:

**D. Study appropriate to the higher education environment:** Anticipated timeline:

**E. Service to the college and the greater community:** Anticipated timeline:

**F. Other components, as appropriate:** Anticipated timeline:

Faculty Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Administrative Consultation (Initial Plans Only)** Date of Consultation:

The above professional development plan (Check one):

- Has been reviewed, and no additional recommendations are suggested.
- Includes the recommendations provided during consultation with the faculty member.
- Does not include the recommendations provided during consultation with the faculty member.

Supervisor Comments:

Supervising Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR USE OF FORMER UTCE FACULTY MEMBERS ONLY**  
*(For column movement I to II and III for faculty members of ALL appointment types)*

The above professional development plan is submitted to meet the criteria for column movement in accordance with the five-year service requirement (a.k.a. five-yr. license renewal) as described in the March 22, 2006 Memorandum of Agreement between MnSCU and MSCF.

Faculty Member's Signature \_\_\_\_\_ Date \_\_\_\_\_

The above professional development plan is approved for purposes of column movement:

Supervising Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_