

DCTC Policy 6.13 Campus Security and Crime Reporting

1. Campus Security

Dakota County Technical College (DCTC) encourages all students and college community members to be fully aware of the safety issues on campus and to take action to prevent and to report illegal and inappropriate activities. Personal awareness and the application of personal safety practices are the foundation of a safe community.

Pursuant to the Student Right to Know and Campus Security Act, DCTC monitors criminal activity, publishes this report, and maintains a three-year statistical history on the main campus and at off-campus facilities it owns or uses. DCTC will distribute a copy of this report to each current student and employee. The college will notify prospective students and employees of its availability and will provide a copy of the report upon written request.

DCTC currently has a variety of policies and procedures relating to campus security, and it expressly reserves the right to modify them or adopt additional policies or procedures at any time without notice. Such changes may appear in successive issues of this report.

2. Crime Reporting Policies

A. Reporting Policies

1. The Campus Security Office, located in Room 2-514 (Phone: 651-423-8388), is manned by the campus Dakota County Sheriff's Deputy and is the office to which all criminal reports should be made. Everyone on campus (including students, faculty, staff, and visitors) is encouraged to report immediately any and all potentially criminal activity to the Campus Security Office and/or the Dakota County Sheriff's Department Personnel/Rosemount Police Department. Individuals reporting to DCTC who also wish to file a complaint with the Dakota County Sheriff's Department Personnel/Rosemount Police Department will be provided with assistance from the college upon request.
2. DCTC normally requires a written complaint from someone to begin the investigation process. The college also usually needs the assistance of the complainant in the disciplinary process against the accused. DCTC will make exceptions when necessary, including cases presenting clear danger to the victim and/or the college community.
3. DCTC will issue an annual report of criminal reports made to Campus Security and other law enforcement agencies regarding crimes occurring on college property or facilities. The annual report includes reported crimes alleged to have occurred on the campus and facilities owned or rented by the college and/or recognized student organizations. It includes the following reports of crime:
 - a. Aggravated assault

- b. Arson
- c. Burglary
- d. Homicide

Murder and non-negligent manslaughter, Negligent manslaughter

- e. Motor vehicle theft
- f. Robbery
- g. Sex offenses: Forcible, Non-Forcible

The report includes arrests for liquor law violations, drug law violations, and illegal weapons violations.

The report also includes disciplinary referrals for liquor law violations, drug law violations, and illegal weapons possession.

4. The campus Dakota County Sheriff's Deputy serves as the primary liaison for campus security with all law enforcement agencies.

5. When reports are made to the campus Dakota County Sheriff's Deputy, he/she will decide if a threat continues to exist to the campus community. If a threat continues to exist, a warning will be sent out informing the campus community.

At end:

Related Documents:

- DCTC Procedure <# - Name>
- State & Minnesota State Policies and Procedures
- Federal & State Laws and Regulations
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Responsible Administrator: <Administrator's Title>

Policy History:

Date of Adoption:

Last Revision Date: 06/05/2017

Date most recent policy revisions go into effect: 06/05/2017

Date and Subject of Revisions:

06/05/2017 - Updated title and history. Changed MNSCU reference to Minnesota State