

# Changing your MFA Settings

If you need to change the settings for your multi-factor authentication, visit <https://aka.ms/mfasetup>.

- Here you can change which form of authentication you want to use, change or add a phone number, or set up the Microsoft Authenticator App.

## Additional security verification

When you sign in with your password, you are also required to respond from a registered device. This makes it harder for a hacker to sign in with just a stolen password. [View video to know how to secure your account](#)

what's your preferred option?

We'll use this verification option by default.

Call my office phone

how would you like to respond?

Set up one or more of these options. [Learn more](#)

<input checked="" type="checkbox"/> Authentication phone	United States (+1)	999 999 9999
<input checked="" type="checkbox"/> Office phone (do not use a Lync phone)	United States (+1)	999 999 9999
<input type="checkbox"/> Alternate authentication phone	Select your country or region	Extension
<input type="checkbox"/> Authenticator app or Token	<a href="#">Set up Authenticator app</a>	

Save cancel

Your phone numbers will only be used for account security. Standard telephone and SMS charges will apply.

- Pre-install the Microsoft Authenticator app using the QR code or by searching the Google Play store or Apple App store

Scan the QR code with your Android or iOS mobile device.



Google Play



App Store

- If you choose to [Set up Authenticator App](#), you will receive a QR code, just follow the steps:

### Configure mobile app

Complete the following steps to configure your mobile app.

1. Install the Microsoft authenticator app for [Windows Phone](#), [Android](#) or [iOS](#).
2. In the app, add an account and choose "Work or school account".
3. Scan the image below.



Configure app without notifications

If you are unable to scan the image, enter the following information in your app.

Code: 470 333 662

Url: <https://mobileappcommunicator.auth.microsoft.com/activate/905298514/WUS>

If the app displays a six-digit code, choose "Next".

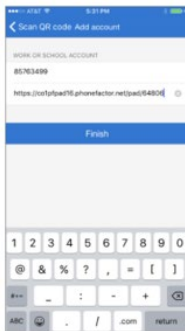
Next

cancel

Open the Microsoft Authenticator app. On the **accounts** screen, select +, and then specify that you want to add a work or school account. If you are using a mobile device and a computer that will allow you to scan the QR code, you will need to select **enter code manually**.



Enter the code and the URL in the appropriate boxes in the app, then select **Finish**.



When the app shows your account name with a six-digit code underneath it, you're done.

- If you are having issues with the QR code, follow the URL address and follow the instructions.